

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
LOVELAND RURAL FIRE PROTECTION DISTRICT
HELD
JANUARY 14, 2026**

A Regular Meeting of the Board of Directors of the Loveland Rural Fire Protection District (“the Board”) was held at 410 East 5th Street, Loveland, Colorado and via teleconference on January 20, 2026, at 3:00 p.m. The meeting was open to the public.

ATTENDANCE:

In attendance were Directors:

Paul Bukowski, President
William Lundquist, Vice President
Tom Chesney, Secretary/Treasurer
Tom Brady, Director
Jeff Swanty, Director

Also in attendance were:

Dominique Devaney, Public Alliance LLC
Linda Glesne, Esq., Cockrel Ela Glesne Greher & Ruhland
Sara Simonton, James Vincent Group
Chief Tim Sendelbach, Assistant Chief Tim Smith, and Kristi Coleman; Loveland Fire Rescue Authority

**ADMINISTRATIVE
MATTERS/MANAGER’S
ITEMS:**

Call to Order: The meeting was called to order at 3:00 p.m.

Approval of Agenda: The Board reviewed the proposed agenda, upon motion duly made and seconded, and upon vote unanimously carried, the Board approved the agenda.

Meeting Location and Notice: The Board confirmed the location of the meeting and determined that notice of the meeting was provided in accordance with applicable requirements.

Roll Call and Quorum: Roll call was conducted and a quorum was established, allowing the Board to proceed with the meeting.

Meeting Minutes: The Board reviewed and discussed the minutes of the December 10, 2025 Regular Board Meeting. Following discussion, upon motion duly made by Director Brady, seconded by Director Swanty, and upon vote unanimously carried, the Board approved the minutes as presented.

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Resolution 2026-01-01: The Board reviewed and discussed Resolution 2026-01-01 Establishing Regular Meeting Dates, Time and Location and Designating Location for Posting of 24-Hour Meeting Notices. Following discussion, upon motion duly made by Director Swanty, seconded by Director Lundquist, and upon vote unanimously carried, the Board approved the Resolution as presented.

Resolution 2026-01-02: The Board reviewed and discussed Resolution 2026-01-02 Designating the Official Custodian of Records and Adopting a Policy on Responding to Open Records Requests. Following discussion, upon motion duly made by Director Lundquist, seconded by Director Swanty, and upon vote unanimously carried, the Board approved the Resolution as presented and confirmed the District Manager shall serve as the official Custodian of Records.

2026 Transparency Notice: The Board reviewed the 2026 Transparency Notice and acknowledged that the Notice has been filed by legal counsel as required. The Board further noted that the Loveland Fire Rescue Authority will post the Transparency Notice to the Loveland Rural Fire Protection District website.

FRAC Liaison: The Board discussed appointment of a liaison to the Fire Rescue Advisory Commission (“FRAC”). Director Lundquist was appointed to serve as the District’s FRAC representative.

District Management: The Board held a general discussion regarding the District’s management transfer responsibilities, including ongoing tasks and turnover items. No specific documents were identified at this time as needed for the transfer. The Board noted that hard copy files and electronic records were transferred as of January 14, 2026. The Board also discussed the District’s website domain and indicated it was acceptable.

District Administration Report: The Board received the District Administration Report and a general discussion was held.

Public Comment: There were no public comments.

FINANCIAL REPORTS AND UPDATES:

December 2025 Financial Report: Ms. Simonton presented the District’s financial information. She reported that all mill levies were certified by the County and that James Vincent Group will

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handle the filings with the Colorado Department of Local Affairs. The Board reviewed the unaudited December 2025 financial statements. Ms. Simonton further noted that Walker Armstrong will perform the audit pursuant to its three-year engagement, and that completion of the audit is anticipated by the end of May. Upon motion duly made and seconded, and upon vote unanimously carried, the Board approved the December 2025 Monthly Financial Report.

Bill Ratification: The Board reviewed bills for ratification. Upon motion duly made by Director Chesney, seconded by Director Brady, and upon vote unanimously carried, the Board approved the bills for ratification.

DEPARTMENT/ PERSONNEL MATTERS:

Report from the Fire Chief: Chief Sendelbach presented the Fire Chief's report including Regional Radio Lease Program updates, personnel update regarding Chief Carie Dann, CAD-to-CAD, Pano Cameras, 2026 Badge Pinning Ceremony, and North Carter Lake. Assistant Chief Ward provided updates regarding training, logistics/apparatus/stations, and community safety and outreach. Assistant Chief Smith provided operation response updates. The Chief's report is on file for the Board's review. A general discussion was held.

The Board noted that the District will participate in a budgeting session with the Loveland Fire Rescue Authority and the City, and Chief Sendelbach will confirm and distribute an invitation. Director Swanty noted that call records are not current and inquired as to when the Board will receive the most recent numbers.

LEGAL MATTERS:

Attorney's Report: Attorney Glesne reported that the City of Johnstown and Front Range Fire Rescue have notified counsel that they are in discussions regarding an exclusion/inclusion petition for a new subdivision in the area. Attorney Glesne further noted that counties are required to adopt Wildland-Urban Interface ("WUI") plans, and that the Loveland Fire Rescue Authority already has a WUI code in place. General discussion was held.

Executive Session: No executive session was held.

OTHER BUSINESS:

There was no other business to discuss.

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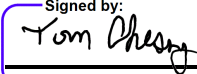
ADJOURNMENT:

There being no further business to come before the Board, the meeting was adjourned at 4:10 p.m.

NEXT MEETING:

The next regular meeting is scheduled for February 11, 2026 at 3:00 p.m, to be held at Loveland Fire Rescue Authority, Bartholf Conference Room, 410 East 5th Street, Loveland, Colorado 80537.

Respectfully submitted, a foregoing, true copy of the minutes of the meeting.

Signed by:


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Secretary